

DATE: January 28, 2010

TO: WCA Governing Board

FROM: Belinda V. Faustinos, Executive Officer

SUBJECT: Item 10: Consideration of resolution authorizing a contract for Workers Compensation Insurance with Employers Compensation Insurance Company

RECOMMENDATION: That the Watershed Conservation Authority authorize a contract for Workers Compensation Insurance with Employers Compensation Insurance Company for an amount not to exceed \$3,079.

BACKGROUND: On December 3, 2010 the WCA gave direction to staff to finalize a recommendation and related contracts in order to establish the WCA as an employer entity. In a related action at the same meeting the WCA accepted a redirected grant from the RMC for the Urban, Mountains & River Parkway Capital Projects Management Grant (RMC3635). The purpose of this redirected grant from the Mountains Recreation and Conservation Authority to the Watershed Conservation is to provide for personnel and related costs associated with the direct implementation of the projects granted funding by the RMC.

The approach the WCA has taken in moving forward to become an employer entity is to maintain, where possible, the income and benefits of the current staff employed by the Mountains Conservation and Recreation Authority (MRCA) working on projects funded by the RMC. The WCA has reviewed the current MRCA salaries, taxes, benefits and retirement plans. The WCA has researched and received proposals for the services it needs to provide. Staff has a recommendation for each of the services to be provided and proposed to be in effect on February 1, 2010.

The WCA consultant has recommended that the WCA use BLI Payroll Solutions to facilitate payroll. BLI Payroll Solutions will act as the carrier and has recommended that the WCA use Employers Compensation Insurance Company to provide the Workman's Compensation Insurance policy.

The initial term of this contract is for six months, with an automatic 30 day extensions for up to an additional one year as long as funding is available. There is no draft contract to attach as this company will create a custom contract if the WCA approves this item. The Executive Officer and Staff Council will review all contracts before execution and start of services.

FISCAL: This action would recommend award of a service contract not to exceed \$3,079 to the Employer's Compensation Insurance Company. These costs are based on a percentage of salary for each employee. Funding for this contract will come from grant funds associated with current and future WCA projects. This action also recommends that the WCA authorize related budget amendments.

January 28, 2010 – Item 10
RESOLUTION 2010-31

RESOLUTION OF THE WATERSHED CONSERVATION
AUTHORITY (WCA) AUTHORIZING A CONTRACT WITH
EMPLOYERS COMPENSATION INSURANCE COMPANY

WHEREAS, the Watershed Conservation Authority has been established to facilitate joint projects between the Rivers and Mountains Conservancy and Los Angeles County Flood Control District; and

WHEREAS, the Watershed Conservation Authority (WCA) has been established to focus on projects which will provide open space, habitat restoration, and watershed improvement projects in both the San Gabriel and Lower Los Angeles Rivers watershed; and

WHEREAS, this action is exempt from the environmental impact report requirements of the California Environmental Quality Act (CEQA; NOW

Therefore be it resolved, that the WCA hereby:

1. FINDS that this action is consistent with the purposes and objectives of the WCA.
2. FINDS that the actions contemplated by this resolution are exempt from the environmental impact report requirements of the California Environmental Quality Act.
3. ADOPTS the staff report dated January 28, 2010.
4. APPROVES a contract with Employers Compensation Insurance Company in the total amount of \$3,079.

~ End of Resolution ~

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Resolution 2010-31

Passed and Adopted by the Board of the
WATERSHED CONSERVATION AUTHORITY on January 28, 2010.

Teresa Villegas, Chair

ATTEST:

Terry Fujimoto,
Deputy Attorney General

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